



**Olympic Theatre Arts
Board of Trustees
Application**

Name _____

Address _____

Phone _____ Occupation _____

E-mail address _____

Check any of the following, and/or list any other motivations you may have for wanting to serve on the Olympic Theatre Arts Board of Trustees.

- find friends who share passion for theater
- develop skills and pick up information
- help make theater an integral part of the community
- support the cultural and economic growth of Sequim
- engage in activities the Board sponsors and produces
- other _____

What qualities or experiences do you feel you have to offer Olympic Theatre Arts?

What would you personally hope to see happen at Olympic Theatre Arts?

Do you feel your expectations match the mission of the organization and the roles and responsibilities of board members (see attached sheet) Yes No

Do you feel your family will support your desire to serve on this Board? Yes No

Are you aware that there is a two year time, financial, and capital campaign commitment?
 Yes No

Any other information you would like us to consider:

Attachments: Board mission, goals, foundation
Position description of board members

Since 1980



**Olympic Theatre Arts
Position Description
Board of Trustees**

Board members are critically important to the effectiveness and efficiency of operations of Olympic Theatre Arts. The ability of board members to work together productively will determine the success or failure of the organization in accomplishing its mission. The three elements necessary for success are: authority, responsibility and accountability.

Responsibilities of a board member:

- ❖ **Know** the organization's mission, purposes, goals, policies, programs, services, strengths, and needs.
- ❖ **Attend** board meetings and participate in policy making.
- ❖ **Serve** in leadership positions or undertake special assignment willingly and when asked.
- ❖ **Promote** and represent OTA in the community...Board members must be willing to stand up and be counted regarding the mission of the organization and its accomplishments. This will include speaking at organizational or social events, visiting with public officials and contacting and encouraging potential supporting members of Olympic Theatre Arts.
- ❖ **Support** the organization financially. Board members are required to be supporting members of OTA annually, as well as their committed time and effort.
- ❖ **Recruit** possible board nominees and volunteers who can make significant contributions to the work of the board and the organization's progress.

Meetings:

- ❖ Prepare for and participate in board and committee meetings and activities.
- ❖ Ask timely and substantive questions, using Robert's rules of Order, at board and committee meetings consistent with conscience and convictions, while supporting the majority decision on issues by the board. Follow the media relations policy or the Board of Trustees.
- ❖ Suggest agenda items periodically for board and committee meetings to ensure that significant policy matters are addressed.

Since 1980



Olympic Theatre Arts

P.O. Box 1474, Sequim, WA 98382

Mission and Purpose:

Serve as an artistic, cultural and economic resource through theatrical productions and educational programs that entertain, stimulate, and inspire community involvement.

Goals:

- To strive for artistic excellence and the highest professional standards in our productions with a safe, dynamic, supportive and creatively inspiring environment for all cast, crew, and participants.
- To develop educational programs and workshops as to how theater works and evolves through the interaction of a production team, namely the playwright, director, actors and designers, as well as others involved in bringing the seen and felt experience.
- To engage audiences through recognized works, new plays and adaptations of contemporary and local playwrights toward understanding, empathy and respect for people as individuals via “live” theatrical productions.
- To monitor the needs of the greater Sequim arts community such that the patrons, sponsors and OTA members are served in the best possible manner and collectively provide a valuable, community-rich resource.
- To provide live, intimate community theater that is totally accessible to all members of the community.

Foundation:

Olympic Theatre Arts was founded in 1980 as a 501(c)(3) nonprofit organization of community volunteers and has been a premiere provider of strong, passionate theater performances for over 24 years in Sequim, Washington. OTA benefits greatly from a friendly small town atmosphere and its cozy *you are right there* performance area.